

Wilderness Coast Public Libraries
Serving Franklin, Jefferson, and Wakulla Counties

Governing Board Meeting Minutes

April 11, 2022 at 10:30 AM

WCPL Meeting Room

Board Members present: Chuck Hess, Danielle Sprague, Brenda Humphrey,

Others Present: Whitney Roundtree, Courtney Whitaker, Parker Bugg, Keith Dean (via Zoom), Robyn Drummond, Richard Powell

Hess called the meeting to order at 10:37 AM. One change to the agenda was announced: Drummond asked to discuss a merge with PLAN's Overdrive consortium.

Old Business: Minutes from the April meeting were accepted and passed unanimously. The financial report was presented by Keith Dean on speakerphone. Everything is on track with the budget except one category; subscriptions and memberships were adjusted to cover PLAN. The office supplies budget is slightly over. The year-to-date results show that we're doing well. There were no questions from the board. The Financial Report was accepted unanimously.

Administrator Report: Whitaker read her report and then explained the E-Rate consultation held with Emily Hart. Hess would like to know how much E-Rate would save the libraries, financially, especially if we outsource the paperwork. He wants to be sure it's worth applying for. Brenda Humphrey agrees. Whitaker states that she will put together the numbers and get that to the Board before we continue.

New Business: Richard Powell, CPA, presented the WILD audit to the Board. Powell explained that everything looked great, that we have extra revenue, and that all the documents were in order. Hess asked Powell to explain the FMIT contribution and Powell said he wouldn't include it if it weren't required; the contribution from insurance is not a real number. Hess would like the extra funds spent out. There were no other questions or comments from the Board about the audit. The audit passed unanimously.

Drummond presented the research and information she and Whitaker put together from their meeting with Overdrive consultant Andy Bucher and Charles Mayberry from PLAN regarding WILD joining the PLAN Overdrive consortium. The Board agrees that it sounds like an excellent idea. Hess would like to know the exact number that will increase the budget before proceeding.

Whitaker presented the Combined Budget to the Board. Everything looked good and the Board passed the Combined Budget unanimously.

Directors Reports:

Roundtree reported that she is hiring a new employee soon. She is happy to report that she has bilingual storytime occurring at both branches. Everyone is getting ready for summer reading. She has been collaborating with Lucy Carter at the Apalachicola Margaret Key Municipal Library on summer reading programming and performances.

Drummond says they have been very busy at WCPL. Everyone is getting ready for summer reading. They are not participating in the CSLP program this year, but going with a camping theme instead. The number of people in and out of the library is steadily increasing, with over 100 new patrons added to the library recently. Drummond is requesting new carpet and new paint at the next county budget meeting. Items are circulating very well and program attendance is great.

With no further discussion, and a reminder that the next meeting will be on June 13th, 2022, Hess adjourned the meeting at 11:48 A.M.